



# **STUTTON PARISH COUNCIL**

www.stutton.org.uk

## **MINUTES OF THE MEETING HELD ON MONDAY 5<sup>th</sup> NOVEMBER 2007**

The Chairman welcomed everyone and opened the meeting at 7.30 pm.

### **ACTION**

#### **OPEN DISCUSSION:**

It was noted that the application for a camp site at Alton water had been withdrawn. It is not known if a new application will be submitted.

A query was raised regarding the number of tankers leaving the water treatment works. Apparently this is a regular occurrence but it used to happen at night.

It was reported that the amount of parking on pavements appears to be increasing. Members were reminded that there is a number to report these matters to the PCSO. It can also be raised at the next SNT meeting.

#### **POLICE REPORT:**

No police report was available.

#### **DISTRICT COUNCILLOR'S REPORT:**

District Councillor Trot Ward confirmed that the thatched cottages at Tattingsstone were to go on sale.

#### **MEMBERS PRESENT:**

Cllrs Leach, Baxter, Fishwick, Kennell, Knight, Lusher, Masters, Watts and Wilson.

#### **IN ATTENDANCE:**

Cllr Trot Ward

#### **185/PC/07 APOLOGIES FOR ABSENCE:**

Clerk, Rik Bond and D/Cllr Dave Wood.

#### **186/PC/07 REGISTER OF INTERESTS:**

One declaration was made.

#### **187/PC/07 TO APPROVE MINUTES OF LAST MEETING:**

The minutes were approved and signed by the Chairman as a true record.

#### **188/PC/07 MATTERS ARISING:**

A report from the clerk stated that he had spoken to an Environmental Protection Assistant who had confirmed that a dog bin could be supplied for Crepping Hall drive provided we have permission from the owner as it is private land.

Permission to be sought from Stutton Hall Farm.

It was reported that the footpath sign on Woodfield Lane appears to have been repaired.

Footpath 25 has been reported again.

The Rights of way department has arranged for a contractor to cut the Stutton ness footpath in the next 2 weeks.

**Clerk**

### **189/PC/07 CORRESPONDENCE:**

1. SCC - Minerals Development Plan Documents (*Circulated*)
2. SCC - Council Budget Proposals for 2008/9 (*Circulated*)
3. SCC - Suffolk Fire & Rescue - Draft Integrated Risk Management Action Plan 2008-9 (*Circulated*)
4. SCC - Consultation on Suffolk Waste Development Plan Issues Document (*Circulated*)
5. SNT - Parish Crime Report September (*Circulated*)
6. SNT - Team Meeting - Wed 28<sup>th</sup> Nov - Shotley Primary School (*Circulated*)
7. SALC - Freedom of Information Training (*Circulated*)
8. SALC - Newsletter of the Year - Winners (*Circulated*)
9. SALC - Suffolk's Draft Climate Action Plan (*Circulated*)
10. SALC - Postal Scam at Christmastime (*Circulated*)
11. SALC - Accounts and Audit Regulations 2006 (*Circulated*)
12. SALC - Post Office Consultation (*Circulated*)
13. SALC - Government Road Safety Partnership Grant Scheme (*Circulated*)
14. Suffolk Acre - Village Halls Conference Nov 10th (*Circulated*)
15. Babergh - Council's Statement of Accounts 2006/7 (*Circulated*)
16. Babergh - Annual Meeting with Parish Councils - Thurs 29<sup>th</sup> Nov - Agenda (*Circulated*)
17. Babergh - Community Achievement Awards 2008 (*Circulated*)
18. Babergh - Affordable Housing News (*Circulated*)
19. Babergh - Annual Meeting with Town & Parish Councils - Hintlesham Hall Golf Club - Thurs 29<sup>th</sup> Nov 6.30 pm (*Circulated*)
20. Babergh - Review of Polling Districts and Polling Places (*Circulated*)
21. Babergh - Press Releases: (*Circulated*)
22. Babergh broadens its search for Hadleigh Pool refurbishment funding
23. Babergh to quiz Post Office Officials over proposed closures
24. Babergh Communities Together - Meet the Funders Tues 6<sup>th</sup> Nov (*Circulated*)
25. St Peter's Church Stutton - Request for financial assistance for upkeep of churchyard (*Agenda item next month*)
26. Shotley Parish Council - Ganges Planning Response (*Circulated*)
27. ChildLine - Pick Your Pumpkin (*Circulated*)
28. Bus Shelter - No Smoking signs
29. Suffolk Roadsafes - Roadsafes & Community Speed Watch (*Circulated*)
30. Adventure Playgrounds Ltd - Play Equipment (*Circulated*)
31. Monster Play Systems - Play Equipment (*Circulated*)

### **190/PC/07 FOOTPATHS:**

It was noted that the railings on the footpath between Stutton Close and Holbrook Road were too close for a mobility scooter to get through. This should be reported again

**Clerk**

### **191/PC/07 LIGHTING:**

Nothing to report

### **192/PC/07 HIGHWAYS:**

It was agreed to write to Babergh District Council regarding problems at Stutton

Close. There is a lighting problem due to overgrown shrubs, which are obscuring light. It was also noted that the footpath is uneven and dangerous and also that some pavement kerbstones are broken. Clerk  
It was also agreed to ask Suffolk County Council to do a cutback at The Drift. Clerk

**193/PC/07 PLANNING:**

B/07/01187-Orchard House, Holbrook Road-submission of details under O.P.P.

B/04/01560-Reserved matters approved.

B/07/01409-Tiwi, Church Road-insertion of 1 no. dormer window to front elevation, construction on new access, wall and entrance gates-(garage removed from application) **Permission granted.**

B/07/00932-Alton Water Camp site-**Application now withdrawn.**

**194/PC/07 PLAY AREA:**

The latest safety inspection report is due shortly.

**195/PC/07 OAK HOUSE:**

The Chairman reported that he has arranged a meeting with the Chief Planning Officer on 16<sup>th</sup> November at 2.30 to discuss the footpath. **Chairman**

**196/PC/07 VILLAGE PLAN:**

The planning is ongoing. The committee is carrying out a review of the questions to be asked. They will be finalised before Christmas and published in the New Year. Volunteers will be needed to distribute. A housing needs survey is required to endeavour to obtain some of the funds from the sale of the thatched cottages at Tatingstone. It is proposed to put enough questions into the village plan to cover this. It was agreed to check with David Wood if this timing was satisfactory and whether we should notify Babergh District Council. **Clerk/  
Chairman**

**197/PC/07 COMMUNITY SHOP:**

The Planning forms have been completed and are ready for submission. Funding is still being sought. There is a possible option of acquiring a used building at an economical price. The committee to explore the suitability and cost.

**198/PC/07 COMMUNITY HALL:**

It was reported that the Oak tree had been cut down and would be removed shortly. A serious problem had occurred with a leaking roof and immediate repairs had been put in hand. However the committee did not have sufficient funds to cover the cost. It was proposed Cllr Knight and seconded Cllr Watts that a grant of £2000 be approved. All in favour.

**199/PC/07 HOUSING NEEDS SURVEY:**

This matter was covered in minute 196/PC/07

**200/PC/07 30 MPH ZONE BETWEEN FRESTON AND WOOVERSTONE:**

Members were not convinced that there was any benefit from reducing the speed limit. It was agreed to write to Babergh District Council about cutting the hedge and the visibility at the Freston crossroads, which would do more to improve matters. **Clerk**

**201/PC/07 CLEANER NEIGHBOURHOODS - GRAFFITI:**

It was agreed to apply for a Graffiti kit. The Chairman and Cllr Lusher agreed to have training. **Clerk**

It was also agreed that it would be preferable for the Parish Council to be part of a wider byelaw scheme rather than trying to implement our own. Babergh to be notified.

Clerk

**202/PC/07 WAR MEMORIAL:**

It was noted that the Stutton Branch of the British Legion is to close. Jill Cook wishes to continue with the upkeep of the memorial and this was agreed. Vice Chairman Watts will be laying the Parish Wreath.

**203/PC/07 CLERK'S REPORT:**

It was noted that the bank mandate is now completed and Vice Chairman Watts has been added to the signatories.

**204/PC/07 ACCOUNTS:**

Salary and expenses -£302.48  
Village Plan-training and photocopying-£49.87  
Babergh D.C.- bin emptying-£53.16.

**205/PC/07 ITEMS FOR NEXT MEETING'S AGENDA:**

St Peters Church Stutton-request for financial assistance.  
Budget review and Precept- a notice to go up to give organisations the chance to submit grant applications. The Clerk to produce budget review to be circulated with next agenda.  
SALC - Government Road Safety Partnership Grant Scheme  
Suffolk Roadsafe - Roadsafe & Community Speed Watch

Clerk

**206/PC/07 DATE OF NEXT MEETING:**

Monday 3<sup>rd</sup> December 2007.

Chairman: .....

Date: .....