



STUTTON PARISH COUNCIL

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MINUTES OF THE MEETING HELD ON MONDAY 7th JANUARY 2008

The Chairman welcomed everyone and opened the meeting at 7.30 pm.

ACTION

OPEN DISCUSSION:

It was noted that BT had not reinstated the pavement outside the Kings Head very well. *Clerk noted that this had already been reported to BT (ref 071231-002335)*

Christmas Tree Recycling – no information had been received (posters etc) to indicate that a Christmas Tree collection would take place, though Clerk had received a telephone message to say that these would be sent. Item to be added to agenda of November meetings to enable sufficient notice to be given to residents.

Clerk

POLICE REPORT:

No crimes were reported in Stutton in November 2007.

Lack of tax discs on cars parked in Community Hall car park was noted, which PCSO's would keep an eye on.

SID (Speed Indicator Display) which is an interactive variable message sign capable of measuring and recording vehicle speeds, would be used in the village to try to curb speeding. It was suggested that it be used between 3.00 – 3.30 pm to alert drivers collecting children from school, and between 6.00 – 8.00 am for train travellers driving to Manningtree Station.

DISTRICT COUNCILLOR'S REPORT:

D/Cllr Wood will be away for a month and will therefore miss the next meeting. He reported that Ipswich Unitary Authority was not going to proceed, and neither would Suffolk Pathfinder. Both Babergh and Suffolk Councils were looking into options for Suffolk with input from the Boundaries Commission, for which the Terms of Reference will be released by the end of January. It is hoped that the Unitary Council will come into force by 2010, and it may well increase the load on Parish Councils.

Budget setting will be resolved within the next 6 weeks.

Bird Flu restrictions have been lifted in the area.

D/Cllr Ward recently attended Great Blakenham to view the Recycling Facility, and offered to organise a trip for the councillors in the future. Clerk to notify

Clerk

MEMBERS PRESENT:

Cllrs Leach, Baxter, Fishwick, Kennell, Knight, Lusher, Masters, Watts and Wilson.

IN ATTENDANCE:

Rik Bond – Clerk, PC Chris Garrod, D/Cllr Dave Wood, D/Cllr Trot Ward

01/PC/08 APOLOGIES FOR ABSENCE:

None.

02/PC/08 REGISTER OF INTERESTS:

Cllr Watts – Planning B/07/00584/OUT/LJB - Land adjacent High Lodge, Church Road, Stutton

03/PC/08 TO APPROVE MINUTES OF LAST MEETING:

The following changes were made to the minutes, which were then signed as a true record:

224/PC/07 BUDGET REVIEW & PRECEPT: Attached as Appendix 1.
A precept of £10,000 was proposed by Cllr Masters and seconded by Cllr Lusher. All agreed.

227/PC/07 DATE OF NEXT MEETING: Monday 7th January 2008 at 7.30 pm

04/PC/08 MATTERS ARISING:

Stutton Close - Kerbs and Pavements - On work list for reconstruction/resurfacing but funding cuts may not leave sufficient funds in budget to commence work. (#920110)

Village Pedestrian sign - Will not be repaired, as there is a mental health patient in Holbrook who keeps damaging signs as soon as they are repaired. (#920158)

Freston Crossroads - Hedge - Issue for Freston PC and landowners to resolve. (#920117)

The Drift - Vegetation is landowners issue unless it blocks road. Danger of cutting back too far and encouraging larger vehicle to use road. (#920125)

Stutton Close - Footpath barriers (to Lower Street) have now been removed. (#920104)

Footpath to Holbrook Road removal of barrier intended. (#920083)

Woodfield Lane Footpath Sign. (#920129)

Stutton Hall Farms - Letter written to request permission for dog bin.

Pavement by Kings Head which has not been properly reinstated by BT (BT ref 071231-002335)

Suffolk Roadsafe - Speed Watch. Notified Alan Masters who is co-ordinating for PPA to confirm our desire to participate.

Footpath 38 – Levelling of bank by Probation Service – on hold due to technical reason. Team will be used to paint bus shelters (15/PC/08 below) and clear pavement and cut back hedgerow between Crepping Hall Drive and Bentley Lane.

05/PC/08 CORRESPONDENCE:

1. Jill Keeble - Re Letter to Tim Yeo
2. Clerks & Councils Direct - Jan 2008 Newsletter & Yearbook
3. Suffolk Preservation Society - Suffolk View Winter 2007
4. Babergh Baberghood Watch Volunteer required
Media Releases - Hadleigh Pool, Shotley 20 metre high aerial mast, Capital Grants Scheme.
5. Suffolk Coasts and Heaths - Annual Report 2006-7
6. Suffolk Accident Rescue Service - Request for funding (Discuss in February)
7. SALC - Suffolk Estuarine Strategy
8. NALC - Employment Briefing - National Salary Pyscales for Clerks
9. Suffolk Hedgerow Survey Newsletter
10. Society of Local Council Clerks - Suffolk Branch Newsletter
11. Biodiversity Inspirations Calendar
12. British Legion - Closure of Branch and Responsibility for War Memorial
13. SCC – Bus and Rail Strategies
14. Local Councils Review (LCR) January 2008

06/PC/08 FOOTPATHS:

Footpath Sign adjacent to Larksfield needs attention. *Subsequently discovered by Clerk that sign has been replaced on right-hand side of footpath, but old sign not removed.*

07/PC/08 LIGHTING:

Light at corner of Lower Street and Church Road is very dim.
Light in Stutton Close is permanently on.

Clerk

08/PC/08 HIGHWAYS:

Hedge opposite school is encroaching on road. No direct contact is available with owner, who lives abroad. Clerk to contact SCC.
Hedge opposite Ancient House in need of trimming. Cllr Kennell to visit.

**Clerk
Cllr
Kennell**

09/PC/08 PLANNING:

B/07/01972/FHA/AS - Greensleeves, Holbrook Road, Stutton - Retention of a rear conservatory. Approved (unanimous)

B/07/00584/OUT/LJB - Land adjacent High Lodge, Church Road, Stutton - Outline - Erection of 2 No. two-storey dwellings. Construction of new vehicular access. Access and layout as amended by drawing bo 04.452.06 received on 29/11/07. Approved – subject to:

- width of parking in ‘car port’ to be increased to accommodate current larger vehicles
- Restriction on ‘filling in’ car port or adding extensions
- Addition of architectural features to make properties more ‘individual’ and look less alike.

B/07/02023/FHA/MB - Argent Manor Farm, Bentley Lane, Stutton - Erection of a single-storey rear extension. Approved (unanimous)

B/07/02024/LBC/MB - Argent Manor Farm, Bentley Lane, Stutton - Application for Listed Building Consent - Erection of a single-storey rear extension. Approved (unanimous)

B/00/01318/RES/GD Former HMS Ganges Site, Shotley Gate, Shotley - Submission of details under O.P.P. B/88/01560/OUT - the siting, design and external appearance of, the means of access to and the landscaping of the site for a retirement community development of 404 dwellings, nursing home and associated facilities. **Site detail to be decided by Shotley Parish Council, but given the extra pressure on highways, doctors, schools, shops etc, the development is not sustainable.**

10/PC/08 PLAY AREA:

BiffAWARD now submitted, with a PTA meeting on 16th January. Clerk to prepare statement of reserve funds for next meeting. School will be partner in project to replace play equipment.

Clerk

11/PC/08 OAK HOUSE:

A letter has been written by the Chairman and sent to Tim Yeo, Local MP; Nicholas J Ward, Chief Planning Control Officer, Babergh District Council; Highways Department, Suffolk County Council; David Wood, County & District Councillor; Trot Ward, District Councillor; Housing 21; Keith Bales, Chair Catt’s Trust; and the residents of the six affected houses in Cattsfeld.

12/PC/08 VILLAGE PLAN:

The questionnaires are ready to go to press in 2 weeks, to be delivered at the beginning of February. 20 helpers are required to deliver the questionnaires,

which will be delivered in person, not just posted through the door.

13/PC/08 COMMUNITY SHOP:

A request to have the portable building has been made to Broke Hall School. A planning application has been submitted. Funding from Awards for All has been applied for, and a reply is still awaited.

14/PC/08 COMMUNITY HALL:

The roof leak has been fixed with a temporary repair. A dry week in spring is required for the complete roof to be replaced. SCC have been approached for £2000 from their regeneration fund, with an answer anticipated in February. The ditch along the boundary was dug by SCC who sought permission from the Chairman of the Community Hall. This was to form a soakaway, but it is now hazardously deep and presents a danger, so SCC are considering installing a pipe and backfilling the trench.

15/PC/08 REPLACEMENT NOTICE BOARD(S):

The twin notice boards outside the Community Hall have rotted and one has had to be removed completely. To be added to next meeting's agenda. The Chairman reported that a second-hand one may be available, but failing that, Clerk would get quotes for new boards (x 2)

Clerk

16/PC/08 REPAINTING BUS SHELTERS:

The probation service have offered volunteers to repaint the three shelters in the village to spruce them up and remove the graffiti. All approved the purchase by Chairman of anti-graffiti paint to enable them to do the job. Seat in shelter by Community Hall may need replacing.

Chairman

17/PC/08 ACCOUNTS:

Unable to access online banking as change of signatories has removed access for Clerk. New form to be completed.

Clerk

Community A/C @ 15/11 - £21,912.00

Business Premium A/C @ 10/12 - £3456.17

Salary 285.45 Stationary & Post £17.44 = £302.89

St Peters PCC £500 (Churchyard 2007)

Babergh - Election Costs £60.51

Statement of reserve funds held on account to be sent out with agendas in advance of next meeting.

Clerk

18/PC/08 ITEMS FOR NEXT MEETING'S AGENDA:

War Memorial

Donations

Baberghood Watch

Notice Board

19/PC/08 DATE OF NEXT MEETING:

Monday 4th February 2008 at 7.30 pm

Chairman:

Date: