



# **STUTTON PARISH COUNCIL**

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## **MINUTES OF THE MEETING HELD ON MONDAY 7<sup>th</sup> JULY 2008**

The Chairman welcomed everyone and opened the meeting at 7.30 pm.

### **ACTION**

#### **OPEN DISCUSSION:**

The Chairman thanked D/Cllr Trot Ward for arranging the very interesting visit to Gt. Blakenham recycling facility.

The footpath from Lewis Lane to Holly Farm has still not be cut, Clerk to chase. Stutton Lodge hedges had been suitably cut back, though higher sided vehicles and tractors with spraying equipment still find it difficult to pass.

**Clerk**

This years Beachwatch (tidy up of rubbish from the shore) will take place on Saturday 20<sup>th</sup> September. Details to be discussed at next meeting.

Holly Cottage - red van overhanging footpath - Clerk to write and ask for it to be moved.

**Clerk**

#### **POLICE REPORT:**

SNT Report May 08 - 2 x thefts from Alton Water

One further crime in the last month, theft of a bicycle from the school, following a party at Mission Hall.

PCSO Trish gave details of new 'Homeshield' scheme where elderly and vulnerable individuals are referred through the Safer Neighbourhood Teams.

Assistance and advice given regarding pensions, allowances, home safety etc.

#### **DISTRICT COUNCILLOR'S REPORT:**

D/Cllr Wood reported on the just released recommendations of the Local Boundary Review. The preferred option is a North Haven, Ipswich and Felixstowe Unitary Authority (to include peninsular), and an authority for the rest of Suffolk. This will provide a rural/urban mix. Query whether there will be any difference in services, with possibly better transport. Added to agenda for Council to comment on at next meeting.

**Clerk**

#### **MEMBERS PRESENT:**

Cllrs Leach, Baxter, Kennell, Knight, Masters, Watts and Wilson.

#### **IN ATTENDANCE:**

Rik Bond – Clerk, PCSO Trish Gibson, D/Cllrs Dave Wood & Trot Ward

#### **126/PC/08 APOLOGIES FOR ABSENCE:**

Cllrs Fishwick and Lusher

#### **127/PC/08 REGISTER OF INTERESTS:**

None.

#### **128/PC/08 TO APPROVE MINUTES OF LAST MEETING:**

Signed by Chairman as a true record.

#### **129/PC/08 MATTERS ARISING:**

Stutton Lodge hedge - letter written and hedge now cut back

Church Road - streetlight reported again, apparently now much improved

The Drift - road sweeping requested (Church Field Road required)

**Clerk**

**130/PC/08 CORRESPONDENCE:**

1. Tim Yeo MP - Re: Footpath 37
2. Babergh - Planning Applications - Local Validation Requirements
3. Babergh Planning Policy Questionnaire
4. Babergh Housing Needs Survey (**16 Jul 08**)
5. Babergh Affordable Housing News
6. BT Phonebox removal plan
7. Clerks & Councils Direct - Jul 08
8. Independent Memorial Inspection Service
9. Fordham Research - Strategic Housing Market Assessment (**25 Jul 08**)
10. M&M Building Services 2 x quotes - Bus Shelter £1851, Seat Base £323
11. SNT - Two-stage review
12. Suffolk ACRE - Certificate of Membership
13. SCC - School 20's Plenty Safety Zone

**131/PC/08 FOOTPATHS:**

Garden rubbish is being dumped on Larksfield Road footpath, which is causing the footpath to become overgrown with nettles etc. Chairman to put notice in Roundabout asking people to stop this practice.

Footpath 38 - Sign is in wrong place. Chairman to provide further details to Clerk. Probation service to cut back and dig out bank alongside.

The Queech - new Footpath sign required replacing rotten post.

**Clerk**

**132/PC/08 LIGHTING:**

None.

**133/PC/08 HIGHWAYS:**

Car parked in Larksfield Road - owner has been traced, who is in prison. SNT have arranged to have it moved.

Pavement outside Kings Head is very poor - Clerk to notify SCC

**Clerk**

**134/PC/08 PLANNING:**

**B/08/00643/FHA - Tiwi, Church Road** - Erection of a detached single garage - **Refused by Babergh**

**B/08/00685/FHA - 36 Cattsfild** - Erection of first-floor side extension and erection of front porch. - **Approved by Babergh**

Orchard House - Original name for development rejected. Council suggested Wheelwrights Close to retain historical connection with wheelwright's workshop. As SCC have not received request to adopt road and therefore no street lighting, Clerk to write asking for extra Street Light opposite Larksfield Road to be provided under the Section 106 funding, along with a contribution to the Play Area.

**Clerk**

**135/PC/08 PLAY AREA:**

Cllrs Lusher and Watts met last week, following rejection of application for funding from Suffolk Environmental Trust, as Play Area is on School Grounds. BiffAWARD funding also refused as lease not 20+ years.

Possibility of rolling replacement with new equipment as needs dictate. Bark is now very sparse and replacement load is to be ordered. Assistance from any volunteers to help spread would be most welcome.

**136/PC/08 OAK HOUSE:**

Non-committal response received from Tim Yeo MP. Possible lead for item on Radio Suffolk.

**137/PC/08 VILLAGE PLAN:**

Eight people are working on entering and analysing the statistics and writing up the report. The finished article will be available in 2-3 months time.

**138/PC/08 COMMUNITY SHOP:**

Cllr Fishwick still waiting to hear about building regs. Everything else is in place to commence after Flower Show

**139/PC/08 COMMUNITY HALL:**

The Open Gardens were cancelled due to security concerns. As a consequence, further fund-raising will be required.

**140/PC/08 ALTON WATER - DOG BINS:**

Following response from Simon Waters at Anglian Water, it was felt that there was a need for us both to work together. Apparent solution for one area of bins to be emptied more regularly appeared to be a retrograde step. Resolved to let things proceed as suggested, but to review situation later. Concerns regarding costs of new bins could surely be offset from increased revenue from car parking charges.

**141/PC/08 REPLACEMENT BENCH BY VILLAGE SIGN:**

A Brandon bench from Genesis will cost £350 inc VAT. Quote for £275 received from Trevor Church to relocate base nearer the Village Sign, and metal brackets to be set into base for security. Purchase of bench and acceptance of quote proposed by Vice Chairman Watts and seconded by Cllr Wilson - all agreed. Clerk to order and arrange delivery / installation.

**Clerk**

**142/PC/08 BUS SHELTER:**

2 x Quotes for replacement of bus shelter were reviewed, but one received after claim sent off to insurers. Council all in favour of retaining brick design of shelter. Clerk to check insurances and licence requirement for closing footpath.

**Clerk**

**143/PC/08 WAR MEMORIAL:**

Cllr Baxter kindly agreed to replant pots and tidy hedge. Remembrance Day arrangements discussed, Clerk to confirm details with Victor Scott regarding arranging bugler.

Cheque for wreath £16.50 required to be sent with order by September, though larger donation can be made.

**144/PC/08 ACCOUNTS:**

To approve 2007/8 Accounts - following presentation of figures for 2007/8 accounts by Responsible Financial Officer (Clerk), acceptance was proposed by Cllr Masters, seconded by Cllr Kennell - all agreed.

Local Audit summary highlighted need for risk assessment procedures to be in place for Spring 2009. Cllr Masters volunteered to lead new committee along with Vice Chairman Watts to oversee governance and accountability.

Income - Bottle Bank £135.57

Salary £285.45 / Local Audit - £117.50

**145/PC/08 ITEMS FOR NEXT MEETING'S AGENDA:**

Local Government Boundaries Review

Beachwatch 20<sup>th</sup> September

Cheque for Remembrance Day wreath £16.50 or higher

Lawnmower repairs approx £100?

**146/PC/08 DATE OF NEXT MEETING:**

Monday 4<sup>th</sup> August 2008

Chairman: .....

Date: .....