



STUTTON PARISH COUNCIL

www.stutton.org.uk

MINUTES OF THE MEETING HELD ON MONDAY 4th AUGUST 2008

The Chairman welcomed everyone and opened the meeting at 7.30 pm.

ACTION

OPEN DISCUSSION:

None.

POLICE REPORT:

Gary Austin the new PCSO was introduced. He is based at Capel St Mary Station and is contactable by email on Gary.Austin@suffolk.pnn.police.uk.

There were a total of three crimes in Stutton in the last month:

- Alton Water - theft again of 6 outboard motors (Les King - Crime Reduction Officer has been in contact)
- Holbrook Road - Theft of cycle from school
- Criminal damage to a tractor window



A general warning about bike thefts was issued with professional gangs currently active around Hadleigh and Sudbury. Keep bikes locked and in a garage/shed.

DISTRICT COUNCILLOR'S REPORT:

South West Ipswich and South Suffolk (SWISS) 6th Form Centre has been approved by Babergh, and proposal is to go to Suffolk County Council for discussion by end of August.

Signs on B1080 (Latimer Cottage / Turkey Farm Bends) - This is a countywide safety scheme. The investigation is now complete, following agreement of Holbrook and Freston Parish Councils to a cosmetic road improvement scheme, which will be implemented by end of September. Road signs will be re-used on other sites in the county.

Alton Water is running a number of summer activities including water sports and cycling.

Freston crossroads - hedges cannot be cut back until September (under Countryside Stewardship scheme) and landowners cannot be forced to cut hedges back.

D/Cllr Wood sends advance apologies for the next meeting.

MEMBERS PRESENT:

Cllrs Leach, Baxter, Kennell, Knight, Lusher, Masters, Watts and Wilson.

IN ATTENDANCE:

Rik Bond – Clerk, PCSOs Trish Gibson & Gary Austin, D/Cllrs Dave Wood & Trot Ward

147/PC/08 APOLOGIES FOR ABSENCE:

Cllr Fishwick

148/PC/08 REGISTER OF INTERESTS:

None.

149/PC/08 TO APPROVE MINUTES OF LAST MEETING:

Amend 141/PC/08 to include cost of concrete base quote £275 to read:

A Brandon bench from Genesis will cost £350 inc VAT. Quote for £275 received from

Trevor Church to relocate base nearer the Village Sign, and metal brackets to be set into base for security. Purchase of bench and acceptance of quote proposed by Vice Chairman Watts and seconded by Cllr Wilson - all agreed. Clerk to order and arrange delivery / installation.

150/PC/08 MATTERS ARISING:

- Lewis Lane - Footpath across field now cut
- Pedestrian Sign - apologised for delay - contact info was lost, now on order (6 weeks total before erection) Late Aug/Sept
- Holly Cottage - overhanging Transit Van - letter written
- Bench ordered (3-4 weeks, Trevor Church asked to lay slab and install - Clerk to liaise once delivery date confirmed)
- Bus shelter - acceptance of quote from insurers, M&M building asked to proceed, but very busy - probably until end Sept.
- Queech Footpath sign - #1144840
- Re-contacted Babergh about Drift / Stutton Green sweeping
- Pavement outside Kings Head - #1144930

151/PC/08 CORRESPONDENCE:

1. SCC - Suffolk Roadsafe Action Plan
2. SCC - Safer Neighbourhoods - Play your part in making our community a safer place
3. SCC - Olympics Briefing Sheet July 2008
4. Babergh - Affordable Housing - July 2008
5. Babergh Communities Together - Summer 2008 Newsletter
6. Babergh - Street Naming - Wheelwrights Close - Notice of Objection
7. Shotley PC - Boundary Commission - Public Consultation 4th Sept 2008
8. Shotley PC - Ganges Update
9. SALC - Boundary Committee Meeting - 1st or 2nd September 2008
10. SALC - Training news June 2008
11. SALC - Sustainable Communities Event - August 2008
12. Brett River Children's Centre - Newsletter
13. Vitalise - Request for funding **FEB**
14. Suffolk ACRE - Guide to Projects & Services 2008
15. EERA - Review of East of England Plan
16. Allianz Insurance - Permission to proceed
17. Suffolk Local Planning Authorities - Monitoring Report

152/PC/08 FOOTPATHS:

A car has struck FP sign on corner of Church Road and Hyams Lane. Clerk **Clerk**
to report
Chase Daniel Whymark at Babergh re progress of Dog Din on Crepping Hall **Clerk**
Lane

153/PC/08 LIGHTING:

Street lighting invoice £773.66

154/PC/08 HIGHWAYS:

Pothole still outside Larksfield Road - Clerk to contact again **Clerk**
The Drift - signage covered by vegetation - #1152676 **Clerk**

155/PC/08 PLANNING:

B/08/01110/OUT - Land rear of 29 Stutton Close. Outline - Erection of 1

no. detached single-storey dwelling. Construction of new vehicular access.

Recommend Approval

156/PC/08 PLAY AREA:

Loose bolts on equipment have been tightened. Some posts are loose and will need replacing next year.

New school member on committee.

New bark will hopefully be in place by end of the school holidays

157/PC/08 OAK HOUSE:

Christina Wilkins has written to East Anglian and Mark Murphy at Radio Suffolk - hope for more action.

A case officer has been allocated, but D/Cllr Wood to arrange meeting with Nick Ward (Chief Planner, Babergh) and Chairman Leach.

158/PC/08 VILLAGE PLAN:

Results of surveys are still being written into report. Next committee meeting will take place in mid-August.

159/PC/08 COMMUNITY SHOP:

Shop is now in place, awaiting connection to power and sewage. The building is insured and on target for October opening.

160/PC/08 COMMUNITY HALL:

None.

161/PC/08 VILLAGE SIGN:

Loose foundations and rotting post will need attention. Sign originally bought by Community Council and erected on Parish Council land. Proposal that Parish Council take over ownership and maintenance. Proposed: Cllr Kennell, Seconded: Cllr Lusher, All agreed. Clerk to write to notify Community Council.

Clerk

162/PC/08 LOCAL GOVERNMENT BOUNDARIES REVIEW:

2 options are being mooted, either one Unitary Suffolk Authority, or two Authorities - Ipswich 'urban' (Haven) and remainder of Suffolk.

Haven option includes Ipswich, Felixstowe and Peninsular, a mix of urban and rural communities. However Hadleigh is not included and this would break up educational catchment area. Babergh are exploring option to extend area to the West.

Boundary Committee's recommendations are not set in stone, and therefore other options can be suggested. Change to Haven Authority would mean decrease in bureaucracy, reducing number of Councillors from 380 to 60.

Area committees would be set up (e.g. Shotley Peninsular) and budgets would be devolved (e.g. minor road works etc.) More planning power would be given to parishes.

120 councillors would be in the Unitary Suffolk option (26 area committees) therefore power to control our region would be diminished. Area of Outstanding Natural Beauty will not extend to Shotley Peninsular, but will encompass Pinewood, Ipswich, Hadleigh, Trimley, Martlesham. There would be an equalisation of Council Tax across the area, with NHS and PCT's operating the same. Police and Fire Service also unchanged.

Stutton Parish Council proposed 2 Authorities, but Ipswich boundary extended to West to beyond Hadleigh, and called South Suffolk. Proposed:

Cllr Masters, Seconded: Cllr Kennell, All agreed.

Clerk to write to Boundary Committee (including map), sending copies to Suffolk and Babergh, outlining our proposals, and emphasising the rural/urban balance and retention of existing education boundary and catchment for Hadleigh School.

Clerk

163/PC/08 BEACHWATCH 20TH SEPTEMBER 2008:

All equipment is to be supplied for us, and event has been registered with Marine Conservation Society. Cllr Lusher to check with Babergh for Monday morning collection of refuse. Start at 10.00 am (high tide 4.00 pm). Clerk to publicise using updated posters from last year

Clerk

164/PC/08 PARISH COUNCIL'S LEGAL REQUIREMENTS:

Schedule of actions drawn up by Cllr Masters.

Clerk's Contract Code of Conduct	September meeting
Risk Management Internal Controls	October meeting
Financial Regulations Standing Orders	November meeting
Internal Auditor's appointment and terms of reference	February meeting
Asset Register	March meeting

As items are prepared to be passed to Cllr Masters and Vice Chairman Watts for review prior to approval at following meeting. Proposal to approve working timetable and schedule. Proposed: Cllr Kennell, Seconded: Cllr Wilson, All agreed.

165/PC/08 REMEMBRANCE DAY ARRANGEMENTS:

Proposal to send donation of £50 to Poppy Appeal to cover cost of wreath. Proposed: Cllr Kennell, Seconded: Cllr Baxter, All agreed.

Clerk

166/PC/08 CLERK'S CONTRACT:

Clerk's Contract and Job Description circulated with correspondence for approval at next meeting.

167/PC/08 ACCOUNTS:

Salary £285.45, Post £1.20 = £286.65

168/PC/08 ITEMS FOR NEXT MEETING'S AGENDA:

Street lighting invoice £773.66
Hire of Hall invoice £60
Clerks' Contract
Code of Conduct

169/PC/08 DATE OF NEXT MEETING:

Monday 1st September 2008

Chairman:

Date: