



# **STUTTON PARISH COUNCIL**

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## **MINUTES OF THE MEETING HELD ON MONDAY 3<sup>rd</sup> NOVEMBER 2008**

The Chairman welcomed everyone and opened the meeting at 7.30 pm.

### **ACTION**

#### **OPEN DISCUSSION:**

None.

#### **POLICE REPORT:**

PCSO Gary Austin reported that there was one crime in Stutton in October – theft from a motor vehicle, valuables on show stolen (value £385). In Tattingsstone the church was broken into after a key was taken from inside. Monday 24<sup>th</sup> November, 7.30 pm in Holbrook – Crime Reduction Evening Waiting Restrictions at Stutton School have been requested from Julie Proctor to prevent parking on Post Office corner, with 3 yellow line options outlined.

#### **DISTRICT COUNCILLOR'S REPORT:**

D/Cllr Trot Ward outlined availability in Brantham of funding from S106 (Planning levy) for drainage and groundworks, and suggested pursuing similar for Community Hall situation (more below).

#### **MEMBERS PRESENT:**

Cllrs Leach, Baxter, Fishwick, Kennell, Knight, Lusher, Masters and Wilson.

#### **IN ATTENDANCE:**

Rik Bond – Clerk, PCSO Gary Austin, D/Cllr Trot Ward

#### **209/PC/08 APOLOGIES FOR ABSENCE:**

Vice Chairman Watts, D/Cllr Dave Wood, PCSO Trish Gibson.

#### **210/PC/08 REGISTER OF INTERESTS:**

Cllrs Lusher & Wilson (Community Hall).

#### **211/PC/08 TO APPROVE MINUTES OF LAST MEETING:**

Signed by Chairman as a true record.

#### **212/PC/08 MATTERS ARISING:**

Emailed about Christmas Tree Recycling  
Crepping Hall Drive Dog Bin – asked for this to be added on to collection round.  
Written to Trevor Church and Alan Hinton thanking for help with Noticeboard.  
Asked school to cut back hedge, subsequently emailed to thank them for their prompt action.

Cllrs Baxter and Knight attended recent SNT meeting, at which Neighbourhood Watch Schemes were being encouraged.

Bench by Shops – Clerk to chase

**Clerk**

Planning System overview – attended by Cllrs Leach & Fishwick. It was moderately informative, but covered a lot of information they had already covered.

Footpath 38 has been cleared by the Probation Service. Clerk to write letter of thanks

**Clerk**

**213/PC/08**    **CORRESPONDENCE:**

1. Babergh DC – Annual Meetings with Parish Councils – 13 Nov Hintlesham Hall Golf Club
2. Babergh DC – Annual Precept – 2009/10
3. Babergh DC – Community Achievement Awards 2009
4. Babergh DC – Choice Based Lettings Scheme
5. Babergh DC – Affordable Housing News October 2008
6. Suffolk CC – Footpath 37
7. Suffolk CC – Draft Fire Action Plan 2009/10
8. Babergh Communities Together – Autumn 2008 Newsletter
9. Babergh Communities Together – Membership Application
10. Babergh Communities Together – Changing World of Funding – 11 Nov
11. NALC – Banking Crisis
12. NALC – LCR November 2008
13. NALC – S137 Limit for 2009/10
14. NALC – Clerk’s Salary Scales
15. SALC – Freedom of Information Act – Publication Scheme
16. Communities & Local Government – Communities in control
17. Brantham Bonfire Committee – Request for Funding
18. Stour & Orwell Estuaries Management Group – 2008 Report
19. East of England Regional Assembly – Climate Change Workshop 5<sup>th</sup> December

**214/PC/08**    **FOOTPATHS:**

Reminder that all footpaths should be walked and recorded with Suffolk County Council.

**215/PC/08**    **LIGHTING:**

None.

**216/PC/08**    **HIGHWAYS:**

Road Sweeping of Drift & Church Field Road still outstanding.

**Clerk**

**217/PC/08**    **PLANNING:**

**B/08/01536/FHA, Markwells House, Church Field Road, Stutton** - Erection of single storey extension to existing store outbuilding.

Council felt it had limited impact on surroundings, Proposed: Cllr Kennell,

Seconded: Cllr Wilson, all agreed to recommend approval.

**218/PC/08**    **PLAY AREA:**

At last inspection, three support posts were showing rot at ground level, and one post was removed for safety reasons. Other small defects were noted. Russell Welham approached to repair in Christmas holiday, with school to be approached for half of the cost.

At a meeting with the school on 15<sup>th</sup> November, it was agreed to replace the equipment on a piecemeal basis. Quotes would be sought to replace one piece of equipment and the fencing, with the next meeting taking place on 9<sup>th</sup> December.

Community Council to be approached by Cllr Watts, as current grant application requires an independent body to apply for the grant.

**Cllr  
Watts**

**219/PC/08**    **OAK HOUSE:**

Letter from Annette Robinson (East Area Rights of Way Manager) SCC,

contained many inaccuracies. There is a definite need to get all parties (SCC, Housing 21, Oak House Residents, Babergh DC, Parish Council, Catts Trust) together for a meeting. Clerk to contact Housing 21 to see if we can meet in Oak House early in the New Year. **Clerk**

A letter has already been written to Housing 21 by Clerk suggesting they build a footpath from their entrance to FP 37 on Bentley Lane.

**220/PC/08 VILLAGE PLAN:**

Meetings continue on a fortnightly basis. Plan due to be ready for presentation early in the New Year.

**221/PC/08 COMMUNITY SHOP:**

Electrical connection problems have been overcome with no digging required. An agreement has been reached with the Community Hall Committee, to use the third phase of the 3 phase supply from the Community Hall (as only 2 are in use) to supply the Shop with its own separate feed and meter.

Water is to be connected soon, and Plumber, Builder, Electrician and Carpenter are all working hard, but opening date is dependent on when all trades can complete.

**222/PC/08 COMMUNITY HALL:**

A refurbishment list is being drawn up and prioritised. Drain by the tree stump is blocked by roots and soakaway needs to be re-dug. First quote was £1997.50, but new quote under £1500 is anticipated. 2008 Precept cheque has not been paid yet, Clerk to action next month. **Clerk**

Floor is damp and is causing tiles to lift. Floor needs to be lifted and re-sealed and re-laid with a wooden floor at a cost of £17,000

Other items on the list include: refurbish foyer, new chairs (£3000), stage refurb (£1000), new curtains (£750), totalling approximately £27000. Parish Council to defer decision until December (once reserves and balances known)

**223/PC/08 ST PETER'S PCC:**

Grant request for a regular gardener. Parish Council to defer until December, Clerk to write offering support, but with further clarification of figures **Clerk**

**224/PC/08 TELEPHONE BOX:**

Response from BT about 'dead' phone – 'There is no disconnection ahead of time. I have reported the Payphone as faulty and your reference is EA35544478'

**225/PC/08 DOG BIN BY SHOP:**

It was suggested that a bin by the Community Hall may be better used if sited by the Shop. Cllr Masters can supply details of contractor used by Babergh if required.

A decision was made to wait and see how suitable this would be once shop was open.

**226/PC/08 REMEMBRANCE SERVICE:**

Wreath had been received, order of service agreed, and details of bugler on the way. The following was agreed:

Wreath Laying –	Cllr Leach
Reading of short piece –	Cllr Baxter
Collection of Bugler –	Cllr Knight

**227/PC/08 CLERK'S UPDATE:**

Regarding Clerk Vacancy, one resident in Ipswich had expressed interest, with one or two others anticipated. A small committee comprising Cllrs Leach, Watts and Masters was agreed upon, who would draw up a short list within a fortnight or so.

2007 Standards Board Forms were distributed to relevant councillors for return at the next meeting.

**6 x Cllrs**

**228/PC/08 ACCOUNTS:**

Play Area Inspection £85.00

Salary £285.45, Post 0.52, EADT Advert £114.35 = £400.32

Hall Hire £60.00

**229/PC/08 ITEMS FOR NEXT MEETING'S AGENDA:**

Precept 2008/9, Christmas Tree Recycling, Community Hall Precept 2008 Payment, PCC Precept £500, S106 from Babergh, Clerk Appointment, A/C Balances & Reserves (in advance of meeting)

**230/PC/08 DATE OF NEXT MEETING:**

Monday 1<sup>st</sup> December 2008

Chairman: .....

Date: .....